

LICENSE RENEWAL INFORMATION

MANAGING BROKER RENEWAL REQUIREMENTS (2025)

DEADLINE: APRIL 30, 2025

LICENSE
ISSUE DATE
PRIOR TO
02.01.23

- 24 HOURS OF CE**
- 12-hour Broker Management course
 - 4 hours Core CE
 - 8 hours Elective CE (includes Sexual Harassment Prevention Training)

LICENSE
ISSUE DATE
BETWEEN
02.01.23 AND
01.31.25

- 12 HOURS OF CE**
- 4 hours Core CE
 - 8 hours Elective CE (includes Sexual Harassment Prevention Training)

LICENSE
ISSUE DATE
ON OR AFTER
02.01.25

NO RENEWAL NEEDED UNTIL 2027

BROKER RENEWAL REQUIREMENTS (2026)

DEADLINE: APRIL 30, 2026

LICENSE
ISSUE DATE
PRIOR TO
11.01.23

- 12 HOURS OF CE**
- 4 hours Core CE
 - 8 hours Elective CE (includes Sexual Harassment Prevention Training)

LICENSE
ISSUE DATE
BETWEEN
11.01.23 AND
10.31.25

- 45 HOURS POST-LICENSE EDUCATION**
- 1 hour Sexual Harassment Prevention Training

LICENSE
ISSUE DATE
ON OR AFTER
11.01.25

45 HOURS POST-LICENSE EDUCATION BY 04.30.28

CPE POLICIES

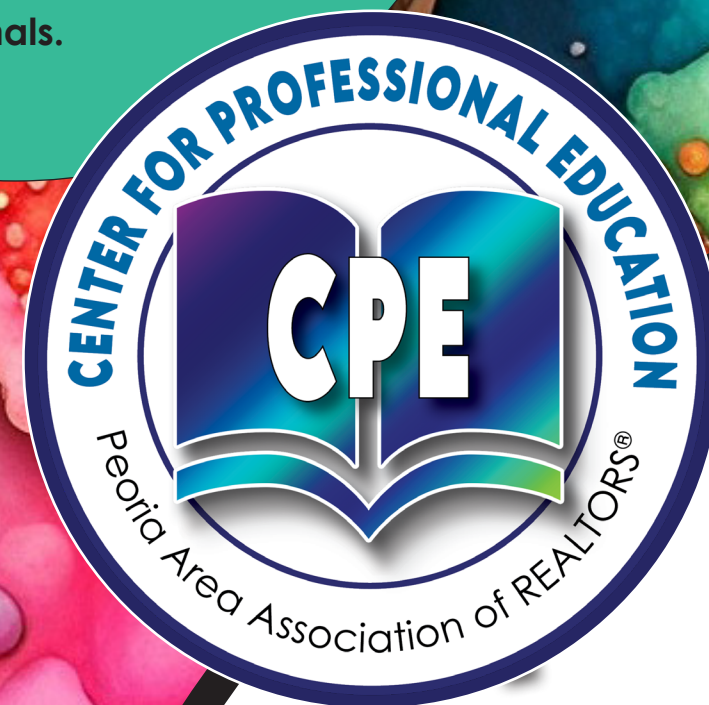


IDFPR CE LOOKUP



EDUCATION CATALOG '24 '25

PAAR's Center for Professional Education was founded with the goal of fostering professional development for brokers and managing brokers in the Greater Peoria Area. The school has grown and evolved to include technology-focused training, regular training events and a well curated catalog of relevant in-person, virtual and online classes for today's real estate professionals.



PAAR Center for Professional Education
7307 N. Willowlake Court
Peoria, IL 61614
www.309mls.com
309.688.8591 or
education@paarealtors.com

COURSE OFFERINGS

LIVE CLASSROOM OR LIVE VIRTUAL (NO EXAM)



ACCREDITED BUYER'S REPRESENTATIVE (ABR®) DESIGNATION

(16 HOURS ELECTIVE - MUST ATTEND BOTH DAYS)

INSTRUCTOR: TERRY WATSON

The ABR® Designation Course (V4.0) is designed to equip real estate professionals with the skills and knowledge needed to excel as buyer's agents in a dynamic market. This comprehensive course focuses on understanding the value proposition of representing buyers, mastering the buyer counseling session, and effectively navigating the property search and selection process. Participants will learn how to present and negotiate competitive offers, guide clients through contract-to-closing stages, and apply essential strategies for consistent success. By the end, agents will be equipped with troubleshooting techniques and practical tools to ensure long-term client satisfaction and career growth.

THURS., NOV. 7 & FRI., NOV. 8, 2024
REGISTRATION: 8:30AM | COURSE: 9:00AM-4:00PM

PRICE: LIVE ONLY NO CHARGE•NO ZOOM
AUDIT NO CHARGE



BIAS OVERRIDE (4 HOURS ELECTIVE)

INSTRUCTOR: TBD

Overcoming Barriers to Fair Housing helps real estate professionals interrupt stereotypical thinking so they can avoid fair housing pitfalls and provide equal professional service to every customer or client. Participants will examine the history of bias in real estate, learn about the mind science of identity, study how implicit bias can result in fair housing violations, and engage in interactive exercises to enhance communication skills and business relationships with clients of all backgrounds.

WED., FEB. 12, 2025
REGISTRATION: 11:30AM | COURSE: NOON-4:00PM

PRICE: LIVE \$40•ZOOM \$50•AUDIT \$10

REAL ESTATE CONTRACTS (3 HOURS ELECTIVE)

INSTRUCTOR: SHERYL GRIDER WHITEHURST

This course will review the essential elements of a valid contract, the process of writing and accepting the contract and possible contract contingencies. The course will review Multiple Offer Situations and the buyer and seller options. The course will also reference the Peoria Area Association of REALTORS® and the Peoria Bar Association Approved contract.

PRIMARY & SECONDARY PAAR MEMBERS ONLY

WED., FEB. 19, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-NOON

WED., APR. 9, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-NOON

PRICE: LIVE \$30•ZOOM \$40



AT HOME WITH DIVERSITY® (AHWD) CERTIFICATION (6 HOURS ELECTIVE) *ABR® ELECTIVE

INSTRUCTOR: MEGAN KROWLEK

REALTORS® know the importance of adapting and remaining relevant in today's marketplace. By developing a business practice rooted in inclusion and equality, REALTORS® can help buyers of all cultural backgrounds achieve the dream of homeownership. The At Home With Diversity® (AHWD) certification course covers how to work effectively with diverse populations so you can build business success in today's multicultural real estate market.

WED., JAN. 8, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-4:00PM

WED., APR. 16, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-4:00PM

PRICE: LIVE \$90•ZOOM \$100•AUDIT \$20

CODE OF ETHICS (3 HOURS ELECTIVE)

INSTRUCTOR: MEGAN KROWLEK

***NAR REQUIREMENT FOR REALTOR® MEMBERS**

Living Up To The Standards: A REALTORS® Guide To Ethics is a three-hour Illinois CE course that teaches REALTORS® about the Code of Ethics and how to stay compliant. It covers the key concepts and principles of the Code of Ethics, practical application of ethical standards, and how to avoid common ethical pitfalls.

THURS., NOV. 14, 2024
APPLIES TO THE 01.01.22 TO 12.31.24 RENEWAL CYCLE
REGISTRATION: 8:30AM | COURSE: 9:00AM-NOON

WED., FEB. 19, 2025
APPLIES TO THE 01.01.25 TO 12.31.27 RENEWAL CYCLE
REGISTRATION: 1:00PM | COURSE: 1:30PM-4:30PM

PRICE: LIVE \$30•ZOOM \$40

IL REAL ESTATE BROKER CORE (4 HOURS MANDATORY)

INSTRUCTOR: ROBIN SIMPSON

This course is an IDFPR-required core continuing education class for licensed brokers and managing brokers in Illinois. It will cover essential topics such as advertising, agency disclosures, escrow, fair housing, and license law updates. By completing this 4-hour course, brokers will fulfill their core CE requirement necessary for license renewal. Attendees will gain critical insights into industry standards and regulations to ensure compliance with state laws and ethical practices in real estate transactions.

THURS., NOV. 14, 2024
REGISTRATION: NOON | COURSE: 12:30PM-4:30PM

THURS., FEB. 13, 2025
REGISTRATION: NOON | COURSE: 12:30PM-4:30PM

THURS., APR. 10, 2025
REGISTRATION: 11:30AM | COURSE: NOON-4:00PM

PRICE: LIVE \$40•ZOOM \$50

PUTTING REALTOR® SAFETY FIRST (3 HOURS ELECTIVE) *C2EX REQUIREMENT

INSTRUCTOR: MEGAN KROWLEK

The goal of this course is to instill safety awareness and habits as second nature so that real estate professionals—as well as their clients and customers—know how to avert or respond to dangerous situations and avoid harm as they practice their profession.

WED., NOV. 13, 2024
REGISTRATION: 1:00PM | COURSE: 1:30-4:30PM

THURS., FEB. 13, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-NOON

WED., APR. 9, 2025
REGISTRATION: 1:00PM | COURSE: 1:30-4:30PM

PRICE: LIVE \$30•ZOOM \$40

SEXUAL HARASSMENT PREVENTION TRAINING (1 HOUR MANDATORY ELECTIVE)

INSTRUCTOR: DORI DEWITTE-SCOTTI

***APPLICABLE TO ALL IDFPR LICENSE PROFESSIONALS**

With an emphasis tailored to Illinois' legal framework, this course provides real estate professionals with an in-depth look into sexual harassment prevention. Covering definitions from the Illinois Human Rights Act, real-world examples within the real estate context, a rundown of State and federal provisions, and the responsibilities of employers, attendees will gain both knowledge and actionable steps to ensure a respectful and compliant professional environment.

WED., NOV. 13, 2024
REGISTRATION: 11:00AM | COURSE: 11:30AM-12:30PM

WED., FEB. 12, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-10:00AM

THURS., APR. 10, 2025
REGISTRATION: 8:30AM | COURSE: 9:00AM-10:00AM

PRICE: LIVE \$10•ZOOM \$20

WHAT IS IMPLICIT BIAS? (1 HOUR ELECTIVE)

INSTRUCTOR: MEGAN KROWLEK

This course provides an overview of implicit bias, its impact on decision-making, and how it influences the real estate industry. Participants will learn strategies to recognize and mitigate biases to ensure fair housing practices and enhance client relationships. Real estate professionals will leave with practical steps to foster an inclusive environment that supports equality and diversity in housing.

WED., NOV. 13, 2024
REGISTRATION: 8:30AM | COURSE: 9:00-10:00AM

THURS., APR. 10, 2025
REGISTRATION: 9:30AM | COURSE: 10:00-11:00AM

PRICE: LIVE \$10•DMB'S NO CHG
ZOOM \$20

MANAGING BROKER COURSE (12 HOURS MANDATORY)

INSTRUCTOR: JUSTIN LETHEBY

This IDFPR-required Broker Management CE course is designed to provide managing brokers in Illinois with the essential knowledge and skills necessary to effectively oversee their agents and ensure compliance with state regulations. Covering topics such as recent changes to the Real Estate Licensing Act, agency law, escrow management, office policy development, and technology integration for virtual supervision, this course helps managing brokers stay current with legal requirements and best practices. Through interactive exercises, participants will enhance their ability to supervise transactions, draft compliant office policies, and manage real estate teams successfully.

THURS., NOV. 21 & FRI., NOV. 22, 2024
REGISTRATION: 8:30AM
COURSE: 9:00AM-4:00PM

FRI., FEB. 7 & FRI., FEB. 21, 2025
REGISTRATION: 8:30AM
COURSE: 9:00AM-4:00PM

PRICE: LIVE \$100•ZOOM \$110